



# Richmond District Neighborhood Center

## VOLUNTEER PROGRAM (under 18)

### Application

Please Print

### Section 1

Date \_\_\_\_\_

\_\_\_\_\_  
 Last Name First Name Middle

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 City State Zip

( \_\_\_\_\_ ) \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_  
 Home Phone Cell Phone

\_\_\_\_\_  
 Email

Education (highest level completed)	
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*Please go to page 2*

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*(to be completed by RDNC Staff)*

### Section 2

Received by	
Referred to	<input type="checkbox"/> Alamo <input type="checkbox"/> Argonne <input type="checkbox"/> Lafayette <input type="checkbox"/> Peabody <input type="checkbox"/> Presidio <input type="checkbox"/> Roosevelt <input type="checkbox"/> Teen Center <input type="checkbox"/> Multicultural Program <input type="checkbox"/> Youth Employment <input type="checkbox"/> Neighborhood/Family <input type="checkbox"/> Fundraising <input type="checkbox"/> Other Admin

	NOT A FIT (indicate details on reverse)
	Reference Checks Completed
	Release from Liability Received
	Volunteer Handbook Given to Volunteer

### Section 3

ASSIGNED TO:

Program: \_\_\_\_\_ Manager: \_\_\_\_\_

SEND COMPLETED PACKAGE TO HR

HR Received: \_\_\_\_\_ Welcome Sent: \_\_\_\_\_



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### VOLUNTEER INTERESTS

Why are you interested in volunteering at Richmond District Neighborhood Center?

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Do you need volunteer hours for school/college credit?	If yes, how many?
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Do you have special skills, talents or interest you want to pursue in your volunteer work?

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Please describe any previous volunteer experience.:

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**Days & times you are available to volunteer:** Please circle your availability for volunteering:

Mornings:	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Afternoons:	Mon	Tues	Wed	Thurs	Fri	Sat	Sun

Are you available/interested in working **Special Events**?

NO	YES	Morning	Afternoon	Evening	Weekend
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Are you available/interested in assisting with **special projects** such as mailings or office work?

NO	YES	Morning	Afternoon	Evening	Weekend
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**Do you have an age group that you prefer working with?**

NO	YES	Elementary (5-10 yr olds)	Middle (11-13 yr olds)	High School (14-18 yr olds)	Adults	Seniors
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**Primary language spoken** \_\_\_\_\_

**Additional languages spoken** \_\_\_\_\_





**Richmond District Neighborhood Center**  
**VOLUNTEER PROGRAM (under 18)**  
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**References:**

Please list two references we may contact. References may include a work supervisor, supervisor of past volunteer work, teacher, minister, etc.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

***THANK YOU!***